



Broseley Church of England Primary School

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www.broseleyprimary.co.uk

Head teacher: Mr S. Aiston, Deputy: Miss L.Simpson, Assistant Head: Miss R. Howell

Dear Parent / Carer,

PARENT/TEACHER CONSULTATIONS

Given the current circumstances we are not able to have Parents' evening in the usual format. Instead there will be the opportunity to speak to the class teacher by telephone. This will replace the meetings that we usually hold in March here in school.

Teachers will hold these consultations on the following days:

- Tuesday 4th May - Mrs Davis & Mr Cowdrill
- Wednesday 5th May - Miss Howell & Miss Simpson
- Thursday 6th May - Mr Heath
- Friday 7th May - Mrs Mitchell & Miss Lovegrove
- Monday 10th May - Mrs Aston & Miss Upton

During this meeting you will receive detailed information about your child's progress. We would therefore ask that you help the teachers keep to their allotted time slots and, if you find that there are any issues you need to discuss at more length than the 7-10 minute slot allows, you can arrange another call.

Please complete the slip below by circling a convenient time for you to talk with your child's teacher. If you have more than one child in school we will need you to complete separate slips. We will then return your slip to you with the actual time you will receive your call.

Please bear with us as this is still a new way of doing parent meetings and we will try to keep to times allocated.

The completed slip needs to be back at school by Friday 23rd April at the latest. Please remember that the sooner your slip is returned the more likely it is you will get the time slot you require.

Yours sincerely

Mr Sam Aiston

PARENT TEACHER CONSULTATIONS

Name of Pupil Class teacher

Telephone Number

Please circle your preferred time period and we will confirm your exact 7-10 minute slot within that period on the slip when we return it to you.

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|-------------|--------------|---------------|---------------|---------------|---------------|
| 9.00-9.30am | 9.30-10.00am | 10.00-10.30am | 10.30-11.00am | 11.00-11.30am | 11.30-12.00pm |
| 1.00-1.30pm | 1.30-2.00pm | 2.00-2.30pm | 2.30-3.00pm | 3.00-3.30pm | 3.30-4.00pm |
| 4.00-4.30pm | 4.30-5.00pm | 5.00-5.30pm | | | |

I have circled an appointment slot and understand that the school will try to make an appointment at these times.

Signed

