



Multi-purpose parental consent form

Broseley C of E Primary School is a data controller and as such we hold personal data about pupils to support teaching and learning, to provide pastoral care and to assess how the school is performing. We will only retain the data we collect for as long as is necessary to satisfy the purpose for which it has been collected, and we will abide by the 8 rule of Data Protection, and the 6 principles of the General Data Protection Regulations (May 2018)

We will not share information about pupils with a third party without your consent unless the law allow us to do so. We are, however, required by law, to pass certain information about pupils to specified external bodies, such as our local authority and the Department for Education, so that they are able to meet their statutory obligations.

You have a right under the Data Protection Act (and under GDPR from 25 May 2018) to ask to see information that we hold on you/your child. Individuals who wish to receive a copy of this information should submit a request in writing to the Headteacher (in line with our Data Protection Policy – please see school website or request a copy at the office)

The information given on this form will be used throughout your child's time at Broseley C of E Primary School. Please advise the school office, in writing, of any changes.

You may withdraw your consent to any of the sections below, at any time, by contacting the school administrator (either in writing, or by emailing admin@broseleyprimaryschool.co.uk). Please note, however, that this may impact on our ability to include your child in certain educational activities (such as trips, visits, watching films etc.)

Information

Pupil	
Name	
Year	
Class	
Primary Carer	
Name	
Relationship To pupil	
Address	
Phone	
Mobile	
Email	

Emergency release/other authorised adults

I give my consent for my son/daughter to be released to the following person(s) in the event of emergency or illness, if I cannot be contacted:

Person 1	
Name	
Address	
Relationship to pupil	
Contact Number	
Person 2	
Name	
Relationship To pupil	
Address	
Phone	

Consents

Please indicate whether you have given your consent in each case by ticking the box on the right-hand side; and sign and date the form on the last page.

On-site activities

I give my permission for my son/daughter to take part in:

Supervised visits to local destinations away from the main school site	
Supervised one-day non-residential visits within the UK	
Supervised off-site activities (for example, sporting fixtures and swimming lessons)	

We will advise you of any trip of visit prior to its occurrence

Use of information and image (including photographs and video recordings)

I give my permission for my son/daughter's:

Name to be used on the school website, printed publications and local media	
Work to be used in school displays and on the school website	
Image to be used within school (for example, in wall-mounted displays)	
Image to be used in printed school publications (for example, the school prospectus)	
Image to be used on the school website and in the local media	

Image to be taken by, or used in circulation to, other parents (for example, school events)	
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Medical Consent

Broseley C of E Primary School has a duty of care, under Keeping Children Safe in Education (DfE) 2018 and HSE Guidance, to ensure that any child who receives an injury whilst in our care will be treated by a trained first aider. If it is felt necessary we will call for emergency medical services to ensure the safety and wellbeing of your child.

In the case of first aid being administered we will ensure a form is sent home to advise parents/carers of any treatment applied. If the injury is deemed to be more serious the parent/carer will be called.

In urgent situations we will always endeavour to contact the parents/carers to advise of the situation but we will call for medical aid first.

Please see our First Aid Policy located on the school website.

Allergies:

If your child has any medical conditions/allergies please outline them below:

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If your child has medical condition/allergies the school **will** display their photo, name, class, and details of their allergy in **non-public**, prominent positions (such as office, staff room and kitchen - in case of food allergy). We do this under the Keeping Children Safe in Education and H&S guidance to ensure all staff, especially those new to the setting, are visually able to identify those children affected.

If you have any concerns with respect to either of these policies, please contact the school office on 01952 567630, or by email at admin@broseleyprimary.co.uk, one of the office staff will be happy to deal with your concerns.

Use of Online Learning Programmes

Sometimes the school uses online learning programmes to enhance children’s application of their learning in Maths and English. The children are registered on these programmes by school, and their information submitted is their name and class group. All data is administered by the school but it is held externally by a third party.

When on the programmes the children are allocated an identifier (user name) which is how they are seen, externally, whilst on these programmes.

I give my permission for my son/daughter:

To use Mathletics (information uploaded – child’s name, school and year group)	
To use SPAG (information uploaded – child’s name, school and year group)	

Communication

Broseley C of E Primary School keeps in touch with parents via several types of media.

Personal messages/contact is completed via:

- Face to Face
- Phone
- Email
- Text
- Letter

General information is also disseminated via:

- Twitter
- Facebook
- Website
- Weekly Newsletter

Please ensure you have given us the correct contact details and that you keep us informed of any changes.

You can inform us of changes either by email, or by completing a form at the school office.

Please sign and date the form before returning it to the school office

Signed:.....Date:.....

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Print Name:.....